



**Jaipur Vidyut Vitran Nigam Limited**  
**Vidyut Bhawan, Jan Path, Jyoti Nagar, Jaipur.**

NO.JPD/PERS:D-III:F.Tech.Helper:D. 2062

Jaipur, 19.08.2013

**ORDER**

The following candidates are hereby appointed on the post of 'Technical Helper' as 'Probationer Trainee' on fixed remuneration of Rs.5900/- (Five Thousand Nine Hundred Only) per month for a period of two years on the following terms & conditions and they are placed at the disposal of the Superintending Engineer as mentioned against the name of each for further posting under their jurisdiction :-

Sr. No.	NAME, FATHER'S NAME & ADDRESS	BIRTH DATE	CATEGORY	TRADE	PLACED AT THE DISPOSAL OF
<b>SC CATEGORY :</b>					
1	SANDEEP SURYAVANSHI ANAND SURYAVANSHI ASHOK SHARMA JI TALVAS WALE KA MAKAN NAGAR PARISHAD KI GALI BUNDI RAJASTHAN - 323001	06/12/89	SC	ELECTRICIAN	SUPERINTENDING ENGINEER (O&M), BUNDI
<b>ST CATEGORY :</b>					
2	KAILASH CHANDER MEENA MOOL CHAND MEENA VILL-SINDOLI POST-SINDOLI TEH-DAUSA DAUSA RAJASTHAN - 303325	05/07/80	ST	ELECTRICIAN	SUPERINTENDING ENGINEER (O&M), DAUSA
3	PREM RAJ MEENA RAM SAHAY MEENA VILL AND POST - BILONA KALAN TEH - LALSOT DAUSA RAJASTHAN - 303503	06/04/83	ST	ELECTRICIAN	SUPERINTENDING ENGINEER (O&M), DAUSA
4	RAJENDRA PRASAD MEENA GIRRAJ PRASAD MEENA VILLAGE- SURERE POST- SURERE TEHSIL- RAJGARH ALWAR RAJASTHAN - 301408	20/07/85	ST	ELECTRICIAN	SUPERINTENDING ENGINEER (O&M), ALWAR
<b>BC CATEGORY :</b>					
5	SUDHIR KUMAR SEN BHAIRU LAL SEN VILL. AND POST SUWASA WAYA TALERA TEH. BUNDI BUNDI RAJASTHAN - 323021	21/04/90	BC	ELECTRICIAN	SUPERINTENDING ENGINEER (O&M), BUNDI

**Terms & Conditions:-**

1. Initially, these appointments are made as "Probationer-Trainee" for a period of two (2) years and during the period of probation training, they shall be paid fixed remuneration @ of Rs. 5900/- (Five Thousand Nine Hundred Only) per month. After successful completion of

probation-training they will be fixed in the regular pay scale of Technical Helper of Rs. 5200-20200+1850. The period of probation-training shall not be counted for grant of annual grade increment(s).

2. During the period of probation training, these probationer-trainees shall be entitled only to fixed remuneration as above and shall not be entitled to Special Pay, Dearness Pay, Dearness Allowance, House Rent Allowance, City Compensatory Allowance, Conveyance Allowance or any other allowance(s) called by whatever name.
3. Services of the above Probationer-Trainees can be terminated at any time by giving one month's notice in writing or by giving one month's remuneration in lieu thereof except in case of misconduct of any description where services could be terminated as per relevant provisions, without giving any kind of notice and such persons would not be entitled to any kind of compensation.
4. At the time of joining duty, the above Probationer-Trainees shall have to execute a Bond (proforma enclosed as **Appendix-A**) **on Non-judicial stamp of Rs.100/- to be issued only in the name of incumbent** with the specific purpose of executing Bond in favour of JVVNL, for giving an undertaking that he/she will not leave his/her training/ service or resign or take-up another employment during the period of 'Probation-Training' as well as within one year after completion of Probation-Training and in case he/ she violates these provisions, he/she will refund to JVVNL, all emoluments paid to him/her, including the expenses incurred by JVVNL on any training, subject to maximum of Rs.1,50,000/- (Rupee One lac fifty thousand) only (excluding the amount paid to him/her by way of traveling and daily allowance under the relevant regulations) and any other amount that may be due to JVVNL, together with interest @ 12% per annum from the date of demand to the date of payment in lump-sum.
5. After completion of 3 years' period, the above candidates may resign from Nigam's services by giving one month notice in writing to the Competent Authority. However, in case of breach of this provision by any employee, he/ she shall be liable to pay the amount of salary for the notice period falling short of 1 month as compensation to the JVVNL. In case of any default, the amount may be deducted from any money due to him/her.
6. At the time of joining duty, the candidates will have to bring a surety of a Gazetted officer or any official of Central/ State Government or Power Sector Company/Public Sector undertaking of Rajasthan Government. In this kind of surety, it shall have to be mentioned that in case the candidate leaves services of JVVNL without making compliance of conditions as stipulated at para 4 above or his/her certificate of SCVT/NCVT is found forged/fake, the surety shall be liable to pay the amount, as per para 4 and 20, to JVVNL (proforma enclosed as **Appendix-B**). In case surety bond is signed by any Non-Gazetted official his/her signatures should be attested by his/her controlling officer.
7. No Traveling Allowance shall be admissible for joining as a probationer-trainee. In case of journey on duty, they shall be allowed TA as on tour and in case of transfers, only Mileage Allowance and incidental charges on the basis of fixed remuneration shall be admissible.
8. The Probationer Trainees shall be covered under the Contributory Provident Fund Rules of JVVNL. Their contribution towards CPF shall be deducted as per relevant provisions from fixed monthly remuneration and the Employer's contribution of CPF shall be borne by the Company in addition to the fixed monthly remuneration.
9. All appointees, except those persons who are covered by the ESI Act, 1948, shall be covered under the provisions of Medi-claim Insurance Policy. In case of transfer of such an employee from ESI implemented area to non-implemented area, he shall be covered by the Medi-claim Insurance Policy. **No candidate shall be allowed to join service until he/she provide required information/documents and fills prescribed forms for getting him covered under Mediclaim Insurance Policy.**



10. Coverage of the “Group Personal Accident Insurance Scheme” will also be extended over them for which the premium shall be deducted in the same manner, as is being done in respect of regular employees. **No employee shall be allowed to join service until he/she filled up proposal Forms as prescribed under “Group Personal Accident Insurance Scheme”.**
11. In case of availability of the company’s accommodation, the same will be provided as per rules on normal rent, treating the fixed monthly remuneration as “Basic Pay” for the purpose of determination of rent to be deducted.
12. Probationer Trainees shall be eligible for Casual Leave of 12 days in a Calendar year and for a period of less than a calendar year; it shall be admissible in proportion on the basis of completed months. The probationer trainees shall earn PL @ 1 day leave for every 20 days working i.e. upto maximum of 18 days in a calendar year but they shall not be entitled for HPL. They shall also be entitled for terminal leave as per rules.
13. No deputation allowance shall be admissible to a probationer trainee, if, deputed to “Foreign Service” for training etc.
14. At the time of reporting for joining duty, the candidate shall submit a Medical Certificate of Fitness (bodily and mentally) from a doctor, authorized by the State Government (not below the rank of District Medical Officer), failing which he/she will not be allowed to join. The fee paid for medical examination will be reimbursed by the Nigam to the candidate, who is found medically fit and join duty.
15. The appointment will stand automatically cancelled without any notice /information if at any time, it is found that any Technical Helper probationer trainee has more than two children on or after 1.6.2002 (except such cases where the child born from earlier delivery is disabled or more than one child born out of a single subsequent delivery). No candidate shall be eligible for appointment who has more than two children on or after 01.06.2002, provided that the candidate having more than two children, will not be disqualified so long as the number of children he/she has on 1.6.2002, does not increase.
16. The antecedents of these candidates will also be got verified from the Police. In case of doubtful or unsatisfactory character, his/her services will be terminated without giving notice and he/she will not be entitled to any compensation.
17. They can be posted at any place within the area/territory of the Company or in any Project/Company under the management/ control/ partnership of JVVNL.
18. There shall be a common seniority list of Technical Helper in respective seniority jurisdiction, as per merit prepared for their selection.
19. Other terms & conditions of service will be the same as are applicable to the employees of JVVNL of similar category.
20. This appointment is purely temporary and subject to verification of NCVT / SCVT certificate/marks sheet from the issuing authority. If certificate/marks sheet is reported forged/manipulated by the Issuing Authority, appointment of concerned person will stand automatically cancelled and he/she will be liable to refund to JVVNL all the emoluments paid to him/her including expenses incurred on training etc. Besides, criminal case will be filed against him.
21. The candidates will have to submit the following documents in original at the time of reporting to the concerned SE.
  - (i) A Bond (proforma of the Bond enclosed as **Appendix-A**) on Non-Judicial stamp of Rs.100/- to be issued only in the name of candidate (as per condition No.4).



- (ii) A Surety bond on Non-judicial stamp of Rs.100/- (as per condition No.6). ***The Non-judicial stamp is to be purchased in the name of the officer/employee who is signing the Surety.*** (Performa of the Surety enclosed as **Appendix-B**).
- (iii) Medical Fitness Certificate (as per Condition No. 14)

Willing candidates, to whom the above terms & conditions of appointment are acceptable, may report to the officer, indicated against the name of each candidate in the above table, for joining services in JVVNL uptill **20.09.2013** and at the time of joining, they will have to submit their acceptance under their own handwriting and signature, on a Xerox copy of this appointment order, clearly stating that **“I have gone through the Terms & Conditions of my appointment on the post of Technical Helper as Probationer-Trainee. I have understood all of them and I accept all these Terms and Conditions”**. If any candidate fails to join duty within stipulated period, this offer of appointment will stand automatically cancelled, in respect of such candidate, without any notice/information.

### **Instructions for Circle SE's/PO's :-**

1. The concerned SEs & POs are advised to obtain the documents as mentioned at condition No.21 at the time of accepting the joining report of the candidate. If any candidate fails to submit any document alongwith declaration of acceptance of terms & conditions of appointment in JVVNL on the Photostat copy of the Appointment Order and Medical Fitness Certificate, his joining will not be accepted and matter be reported to this office. The antecedents of candidates be also got verified immediately from the Superintendent of Police of the concerned district, to which he/ she belongs.
2. No posting order in respect of any person will be issued before his/her joining and submitting all the required documents.
3. **After joining, each person will be provided basic practical training at Circle Level for atleast 2 weeks period. During this training, main objective would be on demonstration of handling of electric lines and installations, safety procedures and use of safety devices, so as to avoid chances of accidents. A certificate will be signed jointly by the Officer providing training and concerned employee that adequate practical training of 2 weeks has been provided. This certificate shall be enclosed with the first salary bill, failing which salary shall not be passed by the concerned Accounts Officer.**
4. No candidate shall be allowed to join service until he/she provide required information/documents and fills prescribed forms for getting him covered under Mediclaim Insurance Policy.
5. No employee shall be allowed to join service until he/she filled up proposal Forms as prescribed under “Group Personal Accident Insurance Scheme”.

By Order,



**( R.K Sharma )  
Chief Personnel Officer**

Copy to the following for information and necessary action:-

1. The Chief Engineer/ Dy. Chief Engineer ( ), JVVNL,
2. The Secretary (Admn.), JVVNL, Jaipur.
3. The Superintending Engineer ( ), JVVNL,
4. The Sr. Personnel/ Personnel Officer ( ), JVVNL
5. The Sr. AO/AO/AAO ( ), JVVNL, . First salary bill of concerned employee shall not be passed unless certificate of training and forms under Mediclaim Insurance Policy and Group Personal Accident Insurance Scheme are enclosed.
6. The PA to CMD/Director (Finance/ Tech.), JVVNL, Jaipur.
7. The Secretary (CPF Trust), RRVNPL, Jaipur.
8. Shri/Smt./Ku.
9. Notice Board.



**(N.S.Nathawat)  
Personnel Officer (T.E.)**




**BOND FOR THE TECHNICAL HELPERS TO BE EXECUTED BEFORE POSTING  
IN JAIPUR VIDYUT VITRAN NIGAM LTD.  
(On Non-Judicial Stamp of Rs.100/-)**

KNOW ALL MEN that I, \_\_\_\_\_ S/D/W of  
Shri \_\_\_\_\_, Age \_\_\_\_\_, Resident of  
\_\_\_\_\_ hereby agree to execute this Bond in full sense, and knowledge  
as follows :-

1. I, \_\_\_\_\_, been selected as Probationer Trainee on the post of Technical Helper under the order No. \_\_\_\_\_ dated \_\_\_\_\_ of Jaipur Vidyut Vitran Nigam Ltd. (in short JVVNL), bind myself that I will diligently, faithfully and to the best of my ability undergo the training as Probationer Trainee as well as all other trainings arranged by JVVNL, and conduct and behave honestly, orderly and obediently towards my superiors and management of JVVNL and will not leave trainings at any time before completion thereof and will not commit any act of misconduct during the training period.
2. I bind myself that I will not leave my training/ service or resign and will not engage directly or indirectly in any trade/ business/ occupation till the end of the period of 'Probation-Training' and within one year after completion of Probation-Training.
3. In case of my any act contrary to or default of any provision stipulated at para 1 & 2 above and in case any of the documents furnished by me is found fake/forged on verification, which makes me ineligible for appointment to the post of Technical Helper (Probationer Trainee), I bind myself and my heirs, executors and administrators to pay to JVVNL, on demand, all emoluments/ pay & DA, including expenses incurred on me during my training periods (excluding traveling & daily allowance), subject to maximum of Rs.1,50,000/- (Rupees One lac fifty thousand) only and any other amount that may be due to JVVNL, together with interest @ 12% per annum from the date of demand to the date of payment in lump-sum in the event of following eventualities :-
  - a) In case, I fail to take due interest in the Probation Training or any other training arranged by JVVNL.
  - b) In case of serious misconduct on my part during the probation training period.
  - c) In case I leave the Probation training or quit service before the period as detailed in para-2 above.

Contd....2




4. In case, after completion of 3 years' period, I resign or leave service of JVVNL without giving one month notice in writing to the Chairman & Managing Director, I bind myself to pay the amount of salary for the notice period falling short of 1 month as compensation to the JVVNL and in case of any default, the amount may be deducted from any money due to me.
5. I further bind myself that the decision of Chairman & Managing Director, JVVNL or any officer nominated by him as to the correct interpretation of the Bond, rules & regulations, etc. and as to whether I have or have not observed and complied with the obligations herein recited, shall be final and binding upon me.

In case I, \_\_\_\_\_ leave the services of JVVNL before expiry of the minimum period of Probation training or service, as prescribed in this bond, I will be under the obligation to refund the entire amount of expenses incurred on me (excluding traveling & daily allowance) subject to maximum of Rs.1,50,000/- (Rupees One lac fifty thousand) only and any other amount that may be due to JVVNL, as per the undertaking given by me herein above, together with interest @ 12% per annum from the date of demand to the date of payment in lump-sum as certified by the concerned Chief Accounts Officer/ Sr. Accounts Officer/ Accounts Officer.

Signed & delivered by the above bonded person

Witness: -

1. Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_
2. Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Accepted:- For and on behalf of the Jaipur Vidyut Vitran Nigam Ltd.

Place \_\_\_\_\_

Date \_\_\_\_\_

Superintending Engineer



**APPENDIX - B**

**SURETY TO BE GIVEN BY A GAZETTED OFFICER/ OFFICIAL OF  
CENTRAL/ STATE GOVERNMENT/ OR POWER SECTOR COMPANY / PUBLIC SECTOR  
UNDERTAKING OF RAJASTHAN GOVERNMENT  
(ON NON-JUDICIAL STAMP OF RS.100/-)**

I \_\_\_\_\_ S/D/W of Shri \_\_\_\_\_  
age \_\_\_\_\_ Resident of \_\_\_\_\_ working as  
(Designation) \_\_\_\_\_, Deptt. \_\_\_\_\_ do hereby stand this surety in  
respect of Shri/Ms. \_\_\_\_\_ S/D/W of Shri  
\_\_\_\_\_ appointed as Probationer Trainee on the post of Tecnical  
Helper, vide order No. \_\_\_\_\_ dated \_\_\_\_\_ of Jaipur Vidyt  
Vitran Nigam Ltd. (in short JVVNL), and posted in the office of the  
\_\_\_\_\_, and agree to execute this bond in full  
sense and knowledge as follows :-

1. That Shri/Ms. \_\_\_\_\_ will diligently, faithfully and to the best of his/ her ability undergo the training as Probationer Trainee as well as all other trainings arranged by JVVNL, and conduct and behave himself/ herself honestly, orderly and obediently towards his/ her superiors and management of JVVNL and will not leave trainings at any time before completion thereof and will not commit any act of misconduct during the training period.
2. That Shri/Ms. \_\_\_\_\_ will not leave training/ service/ resign and will not engage directly or indirectly in any trade/ business/ occupation till the end of the period of 'Probation-Training' and within one year after completion of Probation-Training.
3. That if Shri/Ms. \_\_\_\_\_ will indulge in any act contrary to any surety given by me at para 1 and 2 above and if any of the documents furnished by him is found fake/forged on verification, which makes him ineligible for appointment to the post of Technical Helper (Probationer Trainee), I bind myself and my heirs, executors and administrators to pay to JVVNL, on demand, all emoluments/ pay & DA, including expenses incurred on him/her during such training periods (excluding traveling & daily allowance), subject to maximum of Rs.1,50,000/- (Rupees One lac fifty thousand) only and any other amount that may be due to JVVNL, together with interest @ 12% per annum from the date of demand to the date of payment in lump-sum in the event of following eventualities :-
  - a) In case, he/she fails to take due interest in the Probation Training.
  - b) In case of serious misconduct on his/ her part during the probation training period.
  - c) In case he/ she leaves the Probation training or quit service before the period as detailed in para-2 above.

**Contd...2.**



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4. I further bind myself that the decision of Chairman & Managing Director, JVVNL or any officer nominated by him as to the correct interpretation of the Surety Bond, rules & regulations, etc. and as to whether Shri/ Ms. \_\_\_\_\_ has or has not observed and complied with the obligations herein recited, shall be final and binding upon me.

In case Shri/Ms. \_\_\_\_\_ leaves the services of JVVNL before expiry of the minimum period of Probation training or service as prescribed in his appointment order, I will be under obligation to refund the entire amount of expenses incurred on him/ her (excluding traveling & daily allowance) subject to maximum of Rs.1,50,000/- (Rupees One lac fifty thousand) only and any other amount that may be due to JVVNL, as per the surety given by me herein above, together with interest @ 12% per annum from the date of demand to the date of payment in lump-sum as certified by the concerned Chief Accounts Officer/ Sr. Accounts Officer/ Accounts Officer.

Signature of Surety with rubber  
stamp of Designation & Office

Witness: - 1. Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

2. Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Accepted: - For and on behalf of the Jaipur Vidyut Vitran Nigam Ltd.

Place \_\_\_\_\_

Date \_\_\_\_\_

Superintending Engineer

