

**OFFICE OF THE MEDICAL SUPERINTENDENT
GURU TEG BAHADUR HOSPITAL,
GOVT. OF NCT OF DELHI:
DILSHAD GARDEN:DELHI-95**

NO:F.1-5(20)/E-I/SR-JR/GTBH/2013/

Dated:

OFFICE ORDER

SUB: Offer letter for the appointment to the post of Junior Resident (Dentistry) on Adhoc & Emergent Basis maximum upto 89 days or till the date on which regular candidate(s) joins whichever is earlier.

On the recommendation of the Staff Selection Committee, the Medical Superintendent, GTB Hospital is pleased to offer the following Doctors, appointment to the post of Junior Resident (Dentistry) for a period of 89 days on Adhoc & Emergent basis or till regular candidates joins, whichever is earlier, in the pay band of Rs.15600-39100/- plus Grade Pay Rs.5400/- and other allowances as admissible as per the terms and conditions mentioned below:-

S.NO.	NAME OF THE CANDIDATE	DEPARTMENT
1.	DR. MADHVI SINGH 27.09.89	DENTISTRY
2.	DR. NEHA AGARWAL 12.09.87	DENTISTRY
3.	DR. NITI JAIN 25.03.89	DENTISTRY
4.	DR. PRASHANT GUPTA 03.01.89	DENTISTRY
5.	DR. SWATI BISHT 26.06.87	DENTISTRY

1. Tenure: 89 days or till regular incumbents join whichever is earlier.

2. A) Pay & Allowances: Rs. 15600-39100/- plus other allowances.

2 B) House Rent Allowance:- Application for hostel accommodation is optional. The selected candidate may submit application for the Hostel accommodation immediately after their joining, if required. The entitlement for H.R.A. will be as per Govt. Rules.

Not abiding by rules and Regulation as contained in the allotment letter of hostel accommodation may lead to serious penalty and may cause termination of appointment also.

3. Medical Examination: (a) Appointment is subject to his/her being declared medically fit, immediately after he/she joins duty. He/she will have to get himself/herself medically examined by the Staff Physician, GTBH, Room No.139 within 07 days of joining in the department. (b) In case of female candidates, the appointment will be subject to G.I.D.P & A.R.O.M.No. 14034/4/84/Estt(D) dated 13 Feb, 1985 due to hazardous nature of job.

4. The Private Practice of any kind what so ever is strictly prohibited. Besides the candidates will not work simultaneously as JR in any other hospital. Breach of this condition will result in termination of appointment.

5. Registration: He/she must have valid Delhi Dental Council registration.

6. Security: He/she will be required to deposit Hostel security before he/she is allotted the Hostel accommodation. The same is refundable.

7. Discipline: He/She will have to wear white coat on duty with the name badge. He/she will not smoke on duty or examining patients.

8. Certificate: Candidates are required to submit Delhi Dental Council Registration certificate before joining. Certificate of JR ship will only be issued after the vacation of Hostel and submission of No dues certificate from all concerned.

9. Residency Scheme: He/she will work under residency scheme applicable to him/her from time to time.

10. Leave Entitlement: Only 2 ½ days leaves are admissible for each completed calendar month of service. In case of unauthorized/willful absence of duties for more than 7 days, the appointment shall terminate without assigning any reason. Maximum of 2 ½ days leaves are admissible during the period of 30 days.

CONTD.....

No salary will be paid for any kind of unauthorized absence from duty even by the name of Strike

11. For SC/ST/OBC categories: the appointment is provisional and is subject to the verification of the caste/tribe/Other Backward Class certificate through proper channel and if the claim to belong SC/ST/OBC is found false, the services will be terminated forthwith without assigning any reason and without prejudice to such further action that may be taken under the Indian Penal Code for production of false certificates.

12. For SC candidates: Candidates should inform about the change, if any, of their religion to their appointing administrative authorities immediately after such change, candidate who have already changed the religion to SC category, must inform it clearly before joining to the appointment.

13. The appointment will be further subject to : (a) The production of certificates of fitness from the Staff Physician, GTBH. (b) Submission of attested copies of all the certificates of appointment he/she will be required to take an oath of allegiance to constitution of India to take solemn affirmation to the Office in the prescribed proforma.

14. Other condition of service will be governed by relevant rules and orders from time to time: © If any declaration given or information furnished by him/her proved to be false or if he/she is found to have willfully suppressed any material facts/information he/she is liable to be terminated from services and such other action as Govt. may deem necessary. (d) He/she is hereby informed that he/she should convey his/her written acceptance in this office within 5 days issue of this letter failing which it will be considered that he/she is not interested to this offer and the same will be treated as cancelled and no further correspondence will be entertained in this regard.

15. Resignation/Termination: The appointment for the above mentioned post(s) on tenure basis, you are required to give seven days prior notice for resignation otherwise are required to deposit seven days salary in lieu of the prior notice. In case of unsatisfactory work and conduct report from the concerned department, the contract appointment shall be terminated and no correspondence shall be entertained in this regard. If termination of services is made due to continue absence of the appointee on disciplinary grounds, seven-days salary shall be deducted from your salary.

16. **All the selected candidates shall have to attend a compulsory training on Bio Medical Waste Management. For venue and schedule of the programme, must contact Dr. R.K.B. Choudhary, SAG, Drug Store, MRD Building, GTBH.**

17. He/she is required to report for duty **latest by 30.08.13 positively**, failing which offer of appointment will be stands cancelled/withdrawn suo moto considering that the candidate is not interested. No claim or request for extension of period to join will not be entertained after the cancellation of offer of appointment.

(DR. A. K. SAXENA)
HEAD OF OFFICE

NO:F.1-5(20)/E-I/SR-JR/GTBH/2013/ 10558-68

Dated: 22/8/13

Copy forwarded to:

1. HOD, Dentistry, GTBH
2. Doctors concerned.
3. Staff Physician(Male/ Female) Room No .139, GTBH.
4. Warden JRD Hostel, GTBH.
5. MOI/c, BMW, MRD Building, GTBH.
6. MOI/c, Summon Cell, GTBH, Room No.309
7. General Branch, Room No.336, GTBH.

(DR. A. K. SAXENA)
HEAD OF OFFICE